



ISLAMIC CIRCLE OF NORTH AMERICA TARBEYAH DEPARTMENT *Plan for April, 2008 to March 2009*

PURPOSE OF TARBEYAH DEPARTMENT:

In order for ICNA to fulfill its goal of AQAMAT DIN, a team of dedicated and committed brothers and sisters is needed who have unshakable convictions, practice what they believe, have high moral character, have knowledge of Islam and the society and are willing to sacrifice their resources in this ceaseless and sustained effort for their cause. Tarbeyah Department is established so its team of volunteers, planners, organizers and murabbis (teachers) can work to achieve this purpose.

OBJECTIVES:

❖ وَمَا كَانَ الْمُؤْمِنُونَ لِيَنْفِرُوا كَافَّةً فَلَوْلَا نَفَرَ مِنْ كُلِّ فِرْقَةٍ

مِنْهُمْ طَائِفَةٌ لِيَتَفَقَّهُوا فِي الدِّينِ وَلِيُنذِرُوا قَوْمَهُمْ إِذَا رَجَعُوا إِلَيْهِمْ

لَعَلَّهُمْ يَحْذَرُونَ ﴿١٢٢﴾

009.122 Nor should the Believers all go forth if a contingent from every expedition remained behind, they could devote themselves to studies in religion, and admonish the people when they return to them,- that thus they (may learn) to guard themselves (against evil).

Al-Qur'an, 009.122 (At-Tawba)

To educate and prepare our leadership and workers to the extent that:

1. They possess essential knowledge of Quran, Sunnah, Fiqh , Arabic, Islamic history, Islamic movement and related subjects.
2. They become practical model of Islam in their words and actions.
3. They demonstrate high moral character essential for a Da'ee Ilallah in all aspects.
4. They are motivated to develop their physical, spiritual and other abilities bestowed upon them by Allah(SWT)
5. They develop the knowledge of this land, people, their beliefs, their issues and problems and know Islamic solutions.

MEANS:

1. Strengthening the **Iman and Aqeedah** so that this is the focal point of their lives.
2. Develop the **concern for the Akhirah** to the extent that it becomes the reality of their existence.
3. Understand Islam as a complete way of life and **AQAMAT Din as a mission** of life.
4. Inculcate the **spirit of sacrifice** in the struggle of AQAMAT Din.
5. Building **dependable and trustworthy character**.
6. Develop the **habits of rendering service to needy and suffering human beings** without regard for praise or reward.

LEVELS OF TARBAYAH:

Following are the four levels of Tarbeyah:

1. **INDIVIDUAL LEVEL:**

Guidelines are provided for personal Tarbeyah and development. Syllabus of study is outlined for different levels. Individual workers are to present reports of progress to their respective leadership. Special emphasis is placed on the following aspects: recitation of Quran and its comprehension, observance of obligatory acts of worship, study of Hadith and Seerah, Azkaar, performance of optional Salaah, spending in the path of Allah(SWT), avoiding prohibited acts (nawahi), self- introspection, reformation of one's conduct, sacrifice in the path of Allah(SWT), active participation in the movement work.

2. **-Family level:**

Workers are encouraged to involve their families in the process of Tarbeyah.

3. **City and region level:**

Workers are provided programs for training at the NEIGHBORNET and city level. At the regional level, training programs are organized.

ICNA City organizations are encouraged to appoint Tarbeyah In charges that must coordinate with Central Tarbeyah Department. If there is a local Tarbeyah Program finalized it should be sent to the Department and be approved. If there is no local Tarbeyah Program, then the syllabus provided by the Central Tarbeyah Department is to be implemented. Local Tarbeyah in Charges must attend monthly Central Department telephonic meetings to give their reports and input.

4. **National:**

Programs are chalked out at the national level for the Tarbeyah of workers and leaders. These include special training programs for the Department heads, Regional Presidents and Shura.

APPOINTMENT OF COMMITTEE MEMBERS and their responsibilities:

Ameer appointed the following to the Tarbeyah Department after consultation with the Shura. These members are being assigned different regions from Tarbeyah Department. It is their responsibility to implement and follow up this Tarbeyah Plan in coordination with regional and local presidents in their respective areas.

- 1-Mohammad Yunus, Fl (Chair)
- 2- Sheikh Abdool Rahman Khan, IL (NC Region)
- 3- Nasim Shahzad, NJ (Member.) (Mid Atlantic Region)
- 4- Javed Siddiqi, Kentucky (Member) (SE Region)
- 5- Hafiz Ijaz Ahmad, Kentucky (Member) (SC Region)
- 6- Obeid Siddiqi, California (Member) (Western Region)
- 7- Jawad Ahmad, NJ (Member) (NE region excluding NY)
- 8- Abdul Jabbar, NY (Member) (New York and vicinity)

This committee shall meet on a monthly basis on telephone conference call to review the progress in implementation of this plan.

PLAN OF TARBEYAH:

Department prepared a plan for TARBEYAH which is finalized after input from the committee members. It is sent to all concerned.

1- **TARBEYAH AT THE PERSONAL LEVEL.**

A- Memorization of Quran;

There are certain Surahs or Ayahs of the Qur'an which, it is reported, the Prophet, blessings and peace be on him, used to recite more often in particular Prayers or on specific occasions, or which he especially extolled by describing their excellent merits and special rewards. We should try to memorize these and recite in our Prayers. Following are some of these parts of Quran we should try to memorize if we have not done so yet. Each one of us should make a personal target for this year and the years to come and then try to achieve that. We are presenting this as a challenge.

In the Fajr Prayer

He used to recite **Qaf (50)** and similar Surahs, reports Jabir Ibn Samurah (Muslim).
He recited **al-Waqi'ah (56)** (Tirmidhi).
I heard him reciting **al-Takwir (81)**, reports 'Amr Ibn Hurayth (Muslim).
He recited, while in Makka, **al-Mu'minun (23)**, until verse 45 or 50, reports Abdullah Ibn al-Sa'ib (Muslim).
He recited **al-Kafirun (109)** and **al-Ikhlās (112)**, reports Abu Hurayrah (Muslim).
He recited **al-Falaq (113)** and **al-Nas (114)**, reports 'Uqbah Ibn 'Amir (Ahmad, Abd Da'ud).
He recited verses from **al-Baqarah (2: 136)** and **Al 'Imran (3: 64)**, reports Abdullah Ibn 'Abbas (Muslim).
Abu Bakr al-Siddiq is reported to have recited **al-Baqarah** (Muwatta').
'Uthman Ibn 'Affan very often used to recite **Yusuf (12)** (Muwatta').
'Umar Ibn al-Khattab recited **Yusuf (12)** and **al-Hajj (22)** (Muwatta').
'Umar wrote to Abu Musa to recite tiwal mufassal [from **Surah Muhammad (47)** to **al-Buruj (85)**] (Tirmidhi).
The Prophet recited **al-Kafirun (109)** and **al-Ikhlās (112)** in the two rak'ahs before Fajr, reports Abu Hurayrah (Ibn Majah).

In the Fajr Prayer on Fridays

He recited **al-Sajdah (32)** in the first rak'ah, and **al-Dahr (76)** in the second, reports Abu Hurayrah (Bukhari, Muslim).

In the Zuhr and 'Asr Prayers

He used to recite **al-Layl (92)** and, according to another version, **al-A'la (87)**, and similarly in 'Asr, reports Jabir Ibn Samurah (Muslim).
He used to recite **al-Buruj (85)** and **al-Tariq (86)** and similar Surahs, reports Jabir Ibn Samurah (Tirmidhi).
'Umar wrote to Abu Musa to recite **awsat mufassal** [from **Surah al-Buruj (85)** to **al-Bayyinah (98)**] (Tirmidhi).

In the Maghrib Prayer

I heard him reciting **al-Mursalat (77)**, reports Umm al-Fadl (Bukhari, Muslim).
I heard him reciting **al-Tur (52)**, reports Jubayr Ibn Mut'im (Bukhari, Muslim).
He used to recite **al-Kafirun (109)** and **al-Ikhlās (112)**, reports Abdullah Ibn 'Umar (Ibn Majah), especially on Friday nights, reports Jabir Ibn Samurah (Sharh al-Sunnah).
He recited **al-Dukhan (44)**, reports Abdullah Ibn 'Utbah (Nasa'i).
He recited **al-A'raf (7)**, reports Aishah (Nasa'i).
He recited **al-Kafirun (109)** and **al-Ikhlās (112)** in the two rak'ahs after Maghrib, reports Abdullah Ibn Mas'ud (Tirmidhi).
'Umar wrote to Abu Musa to **recite qisar mufassal** [from **Surah al-Bayyinah (98)** to **al-Nas (114)**] (Tirmidhi).

In the 'Isha' Prayer

He instructed Mu'adh Ibn Jabal to recite **al-Shams (91)**, **al-Duha (93)**, **al-Layl (92)**, and **al-A'la (87)**; and not longer Surahs like **al-Baqarah**, reports Jabir (Bukhari, Muslim).
I heard him reciting **al-Tin (95)**, reports al-Bara' (Bukhari, Muslim).

In the Jumu'ah and 'Id Prayers

I heard him reciting **al-Jumu'ah (62)** in the first rak'ah, and **al-Munafiqun (63)** in the second, in the Jumu'ah, reports Abu Hurayrah (Muslim).

He used to recite **al-A'la (87)** and **al-Ghashiyah (88)** in the Jumu'ah and both the 'Id Prayers, and if the Jumu'ah and 'Id fell on the same day he recited the same Surahs in both, reports al-Nu'man Ibn Bashir (Muslim).

He used to recite **Qaf (50)** and **al-Qamar (54)** in al-Adha and al-Fitr, reports Waqid al-Laythi (Muslim).

B- Learn Tarteel rules and recite with these rules-

Tarteel means "Recitation." This word is used In Surah Muzammil, verse 4:

"and recite the Qur'an in slow measured rhythmic tones"

The Arabic for "slow, measured rhythmic tones" is *tarteel*. Tarteel is the term used to define the rules that explain how to recite the Qur'an in the way and manner that the angel Jibreel(AS) recited to our beloved Messenger(SAWS).

Tajweed means "Improving," or "to make something better." Tajweed is a manner of beautifying the recitation of the Qur'an by reciting in a much slower manner than *tarteel*.

Following links on WWW are useful to learn Tarteel and Tajweed.

<http://quran.alislam.com/Ahkam/Tree.asp?ID=1&t=TreeSub&l=Eng&RecNo=2&Parnt=0>

<http://www.abouttajweed.com/>

B- Understanding of Quran and Quranic Arabic:

We recommend that each and every worker should take advantage of excellent on line e book and A/V material provided by

www.understandquran.com

C-Syllabus for individual study- We are selecting following for the monthly study program for all our MGA's. We must make effort to finish our monthly study material and give a report to our local or regional President. We will also try to hold a monthly study session on Pal Talk to cover this material and have mutual discussion and question answers. Insha Allah. Links are provided on WWW for e books to study the material.

Month	Quran	Hadith http://www.masmn.org/documents/Hadith/Riyad_U_Saliheen/index.htm	Literature	Azkaar/Dua
April, 2008	Surah al-Hajj 22:77-8	Chapter 7 Firm Belief and Perfect Reliance on Allah	Al Akaid by Hasan Al Banna http://www.ymsite.com/books/aaic/default.htm	1468. `Abdullah bin Mas`ud (May Allah be pleased with him) reported: The Prophet (PBUH)

		Hadith #77-80		used to supplicate: "Allahumma inni as'alukal-huda, wat-tuqa, wal-`afafa, wal-ghina (O Allah! I beseech You for guidance, piety, chastity and contentment)." [Muslim].	
May, 2008	Surah al-Baqarah 2:40-7	Chapter #1 Sincerity and Significance of Intentions Hadith # 1-5	Four basic Quranic Terms. http://www.ymsite.com/books/fbqt/index.html	"Allahumm-aghfir li, warhamni, wahdini, wa `afini, warzuqni (O Allah! Forgive me, have mercy on me, guide me, guard me against harm and provide me with sustenance and salvation)." [Muslim].	
June, 2008	Surah al-Muzzammil 73: 1-10 and 20	Chapter 10 Hastening to do Good Deeds Hadith #1-5	Before you pray by Anas http://www.ymsite.com/books/befpray/befpray.htm	"Allahumma musarrifal-qulubi, sarrif qulubana `ala ta`atika (O Allah! Controller of the hearts, direct our hearts to Your obedience)." [Muslim].	
July, 2008	Surah al-Hadid 57: 1-7	Chapter 6 Taqwah Hadith # 1-5	Ways of developing Khushu in Salaah http://www.jamaatwomen.org/books/khusuui/nnamaz/33%20ways.htm	"Recite: `Allahumma inni zalamtu nafsi zulman kathiran, wa la yaghfirudh-dhunuba illa Anta, faghfir li maghfiratan min `indika, warhamni, innaka Antal-Ghafur-ur-Rahim (O Allah! I have considerably wronged myself. There is none to forgive the sins but You. So grant me pardon and have mercy on me. You are the Most Forgiving, the Most Compassionate)." [Al-Bukhari and Muslim].(RS#	
Aug, 2008	Surah al-Nahl 16: 1-22	Chapter 11 The Struggle (in the Cause of Allah) Hadith #1-5	The Way to Happiness. http://www.ymsite.com/books/happiness/happines.htm	"Allahumma inni audhu bika min sharri ma `amiltu, wa min sharri ma lam a`mal (O Allah! I seek refuge in You from the evil of that which I have done and the evil of that which I have not done)." [Muslim]. (RS #1477)	

Sep, 2008	Surah Ya Sin 36: 50-65	Chapter 37 Spending favorite things for Allah's sake Hadith #1-5	Hidayat http://www.ymsite.com/books/hidayat/index.htm	"Allahumma inni a`udhu bika min fitnatin-nari, wa `adhabin-nari, wa min sharril-ghina wal-faqri (O Allah! I seek refuge in You from the trials and the torment of the Fire and from the evils of wealth and poverty)." [Abu Dawud and At-Tirmidhi]. (RS #1481)
Oct, 2008	Surah al-Hadid 57: 20-5	Chapter 34 Recommendations with regard to Women Hadith # 1-5	Woman in Islam vs. Judeo Christian Traditions http://www.ymsite.com/books/wijct/index.htm	"Allahumma inni a`udhu bika min fitnatin-nari, wa `adhabin-nari, wa min sharril-ghina wal-faqri (O Allah! I seek refuge in You from the trials and the torment of the Fire and from the evils of wealth and poverty)." [Abu Dawud and At-Tirmidhi].(RS #1489)
Nov, 2008	Surah al-'Ankabut 28: 1-10	Chapter 27 Reverence towards the Sanctity of the Muslims Hadith 1-5	Brotherhood an essential relationship http://www.ymsite.com/books/BrotherhoodEssential.htm	`Ya Dhal-Jalali wal-Ikram! (O You, Possessor of glory and honour)."(RS# 1491)
Dec,2008	Surah al-Tawbah 9: 19-24	Chapter 23 Enjoining Good and forbidding Evil Hadith 1-5	Dawah amongst non Muslims in the West http://www.masmn.org/documents/Books/Khurram_Murad/Dawah_Amongst_the_Non_Muslims_in_West/index.htm	La ilaha illallahul-Azimul-Halim. La ilaha illallahu Rabbul-`Arshil-`Azim. La ilaha illallahu Rabbus-samawati, wa Rabbul-ardi, wa Rabbul-`Arshil-Karim (RS#1502)
January, 2009	Surah al-Nur 24: 47-52 and 62-4	Chapter 39 Rights of Neighbors Hadith 1-5	Muslim Christian Dialogue http://www.masmn.org/documents/Books/Muhammad_Nubee/Muslim%20Christian%20Dialogue/index.htm	"Allahumma inni audhu bika min sharri ma `amiltu, wa min sharri malam a`mal (O Allah! I seek refuge in You from the evil of that which I have done and the evil of that which I have not done)." (RS#1477)

February, 2009	Surah Al 'Imran 3: 190-200	Chapter 65 Remembrance of Death and Restraint of Wishes Hadith 1-5	Looking back to Madina http://www.teachislam.com/dmdocuments/164/spirituality/LOOKING%20BACK%20TO%20MADINA.pdf	"Allahumma inni a`udhu bika min zawali ni`matika, wa tahawwuli `afiyatika, wa fuja'ati niqmatika, wa jami`i sakhatika (O Allah! I seek refuge in You against the declining of Your Favours, passing of safety, the suddenness of Your punishment and all that which displeases You)." (RS#1478)
March, 2009	Surah al-Anfal 8: 72-5	Chapter 53 Combining Hope and Fear (of Allah) Hadith 1-5	Tawba http://www.teachislam.com/dmdocuments/159/The%20Way%20to%20truth/Emerald%20Hills%20of%20the%20Heart/TAWBA%20(REPENTANCE),%20INABA%20(SINCERE%20PENITENCE),%20AND.pdf	

Following are the guidelines in the study of Quran. We should study other ayahs which explain these selected ayahs.

April, 2008 : Surah al-Hajj 22:77-8

1.2 On 'Ibadah, as the purpose of creation; the central message from Allah; total obedience and surrender; pertaining to the whole of life; turning away from all false gods: 51: 56; 16: 36; 21: 25; 4: 36; 39: 11; 40: 66; 12:40.

1.3 On khayr, extending from the heart to each and every part of life: 8: 70; 2: 269; 2: 180; 73: 20; 99: 7.

1.4 On Jihad, and its due: 49: 15; 8: 74; 3: 142; 9: 19-224: 95-6; 61: 11; 9: 41-5; 9:24.

1.5 On being chosen for the mission of Shahadah, and belonging to Ibrahim: 2: 128-9; 2: 143; 6: 161-4; 3: 65-8.

1.6 On Ibrahim's uswah of Tawhid, obedience, and sacrifice: 6: 79; 60: 4; 2: 131.

1.7 On Din, having no hardship: 5: 3-6; 2: 185; 4: 26-8.

1.8 On the mission of Shahadah: 2: 213; 33: 45; 5: 67488; 3: 187; 4: 41; 2: 159-63, 174-6.

1.9 On Salah, its importance; internal and external conditions for its iqdmah: 2: 3; 19: 59; 70: 23, 34; 2: 238; 4: 102-3; 2: 239; 29: 45; 7: 29; 23: 2; 4: 43; 17: 78; 4: 142; 2: 43; 7: 31; 62: 9-11; 19: 55; 107: 1-7; 22:41.

1.10 On Zakah, its importance and spirit: 41: 6-7; 9: 5; 30: 39; 9: 103.

1.11 On i'tisam bi'llah: 3: 101; 31: 22; 26: 7742.

May, 2008: Surah al-Baqarah 2:40-7

2.1 On ni'mah in guidance; in nature; in history: 5: 3; 2: 150; 5: 7; 16: 18; 3: 103; 8: 26; 5: 20.

2.2 On 'ahd: 9: 111; 48: 8-10; 7: 172; 36: 60; 33: 21-4; 5: 12-13; 3: 76-7.

2.3 On Allah's part of bargain, in this world and the Hereafter, see additionally: 3: 139; 24: 55; 5: 66; 4: 66-9.

2.4 On summons to the renewal of Iman: 4: 136-9; 57:

2.5 On bartering Iman away for worldly gains: 5: 44; 2: 174-6.

2.6 On overlaying and confounding the truth with falsehood, in beliefs and practices: 2: 75, 78, 79, 80, 85, 91, 94, 102, 111, 113; 5: 18.

2.7 On concealing the truth: 2: 157-63; 174-6.

2.8 On the emphasis on praying, and therefore living wholly, with Jama'ah; congregational prayer in masjid as the microcosm of Islamic Jama'ah: 18: 28; 9: 16-17; 24: 362114; 9: 107-8.

2.9 On discrepancy between words and deeds, especially in da'wah: 61: 2-3; 63: 1-4.

2.10 On sabr and Salah as essential resources for fulfilling commitment to Allah: 2: 153-7; 41: 35; 46: 35; 7: 137; 8: 46; 3: 125; 8: 65-6.

2.11 On awareness and certainty of returning to Allah and meeting Allah as the basis of sabr and Salah: 52: 48.

June, 2008: Surah al-Muzzammil 73: 1-10 and 20

Reflect on (i'tisam bi'llah through) Qur'an reading in night Prayers, dhikr, tabattul, tawakkul, sabr, Salah, Zakah; infaq, istighfar.

3.1 On qiyamu 'l-layl: 32: 15-16; 39: 9-23; 51: 15-19; 17: 78-82.

3.2 On tasbih during the day as da'wah: 20: 24-33.

3.3 On dhikr as the key to tazkiyyah, all the time, in varied forms, by heart, tongue, body, deeds, da'wah, Jihad: 87: 15; 3: 191; 13: 28; 39: 22-3; 62: 9; 2: 150-5.

3.4 On tawakkul, as a key inner resource, based on Tawhid; its spirit and need: 8: 2-4; 65: 3; 11: 123; 12: 67; 25: 58; 14: i2.

3.5 On various forms of yaqulun, which require sabr: 34: 8; 21: 5; 25: 4-5, 7; 68: 8-15; 17: 90-3; 10: 15; 17: 73.

3.6 On qard hasanah, and spending in the way of Allah (infaq): 57: 11-16; 92: 18-21; 23: 60; 2: 264-74; 3: 92; 4: 38; 57: 10; 63: 11; 35: 29.

3.7 On istighfar as central to Allah's message, watching, scrutiny, accountability, regretting, turning back, rewards in this-world and that-world: 4: 110; 3: 15-17; 3: 133-6; 3: 146-8; 71: 7-12; 39: 53; 64: 17.

July, 2008 Surah al-Hadid 57: 1-7

. Reflect on: everything glorifying Allah; to Him belongs kingship; power to give life and death; power over everything; knowledge of everything; sovereignty and rule; over time; knowledge of what lies in hearts; summons to Iman and infaq in this context.

4.1 On Allah's attributes: 22: 18; 17: 44; 10: 31-6; 6: 59-61; 3: 154; 28: 70-2; 2: 255; 59: 22-4; 3: 25-6.

August, 2008 Surah al-Nahl 16: 1-22

Reflect on: evidence in the universe and self for Tawhid, Akhirah and Risalah: purposeful creation; of heavens and earth; of man; of animals; sending down of water; growing of crops; night and day; sun, moon and stars; diversity in colours; food and wealth from oceans; guidance through stars.

5.1 On evidence, in similar passages: 30: 17-27; 27: 59-68; 10: 1-10, 31-6.

September, 2008 Surah Ya Sin 36: 50-65

Reflect on various stages of journey beyond life: coming of death and the last hour; resurrection; reckoning; judgement; reward; punishment.

6.1 On Akhirah: 50: 16-35; 75: 20-30; 18: 47-9; 20: 100-12; 22: 1-7; 23: 99-118; 43: 66-80; 44: 40-59; 51: 1-27.

It is emphasized that the personal reports must include the progress of study of this syllabus and be presented to local or regional presidents.

October, 2008 Surah al-Hadid 57: 20-5

Reflect on: nature and the reality of present life; preparedness to give life and money; for helping Allah and His Messenger; through power; employed to establish justice among men.

7.1 On the present life and the life to come: 3: 14-15, 185: 10: 24; 18: 45; 4: 134; 17: 18-19; 42: 19-20.

7.2 On establishing justice and equity: 4: 135; 61: 9-14.

November, 2008 Surah al-'Ankabut 28: 1-10

Reflect on: the essentiality of trials and tribulations to test Iman, and to bring success.

8.1 See 2: 155; 2: 214; 3: 140-2, 179; 47: 29-31

December, 2008 Surah al-Tawbah 9: 19-24

Reflect on: Iman and Jihad, together, as the highest acts; and sacrificing everything relatives, wealth, career and business, houses for the love of Allah, His Messenger, and Jihad in His way.

January, 2009 Surah al-Nur 24: 47-52 and 62-4

Reflect on: obedience and response to the Messenger as the basis of collective life

11.1 See 8: 20-8; 49: 1-5; 58: 11-13; 9: 42-57, 62-6, 81-2; 62: 9-11.

February, 2009 Surah Al 'Imran 3: 190-200

A comprehensive summary: evidence for Allah, Akhirah and Risalah in the creation of heavens and earth and alternation of day and night; living a life ever-remembering Allah; Hereafter is the goal; trust and faith in the Messenger; the implications of faith struggle and tribulations; guidelines for collective life

March, 2009 Surah al-Anfal 8: 72-5 Reflect on the inherent and crucial link between Iman and Hijrah, Jihad(Striving and struggle), and helping Allah's cause.

WWW Resources for Quran, Hadith and Literature: Following are some of the useful resources for us to use for our study:

Young Muslims (Division of ICNA) Online Library

<http://www.ymsite.com/books.php>

MAS Minnesota Chapter online Library

<http://www.masmn.org/23.html>

JI Pakistan (Women's Wing) online Library

<http://www.jamaatwomen.org/books/book.htm>

SunniPath online Islamic Academy

<http://www.sunnipath.com/library/>

Scholaris.com online free e books

<http://www.scholaris.com/ebooks.htm>

UKIM online books

<http://www.ukimpeterborough.org.uk/Free%20Books.htm>

Ustaz Khurram Murad Books on Answers.com

<http://www.answers.com/topic/khurram-murad>

TeachIslam.com ebooks on spirituality

http://www.teachislam.com/index.php?option=com_content&task=blogsection&id=45&Itemid=205

Personal Diary for the Plan of TAZKEYAH and TARBEYAH-

Department will publish personal diary (2008,2009) for daily planning of individual workers (including personal study, studying with the family members, personal Ibadah, Zikr, dealing with others, fulfilling the responsibilities, Sadaqa etc.). We should develop habit of planning at the individual level, implement it, and evaluate our progress. This will help us to gauge our progress in the path of Al Islam and help us to do self Muhasibah.

2- **TARBEYAH AT THE LOCAL LEVEL.** Following guidelines are being provided for Tarbeyah at local level. Reports are to be reviewed in the NN Coordinators meeting.

- * NEIGHBOR NET (NN) MEETINGS. NN is a basic Taleem, Dawah and Akhu'wah unit to achieve these goals collectively. Program should consist of
 - a- collective study of Quran
 - b- Study of one Hadith or one Seerah or uswah story
 - c- Dawah activity.

Frequency of these meetings could be weekly or less often. A quarterly meeting of NN in the city or the zone could be arranged for a major Dawah effort.

Programs and efforts are to be made to develop personal brotherly relations among the workers. We should also focus on skill development. Organizational dynamics are to be understood and organizational skills are to be developed.

(A write up on NN will be attached for detail guidelines.)

- * **WORKERS MEETING.** (MONTHLY OR QUARTERLY)- This should be our main TARBEYAH vehicle at the local level. Program should include:

a- A- Short presentation on the selected Ayah of the month- At least 3 of the Ayahs be memorized by the workers and be recited in the next meeting with Tajweed.

b-A short study of the Hadith of the month which should be memorized and be recited in the next meeting

c- A short review of the Book of the Month from the Islamic Movement literature. At least 10 pages be read by all the workers and then discussed.

d- Review of the major projects.

e- Suggestions and opinions.

* **MGA Meetings.** (Frequency could be determined by consultation.) These are primarily for organizational, planning, follow up and Muhasibah. Personal and departmental reports are to be presented and evaluation of the work is done.(A write up on the desired goals, objectives and qualities of MGA's will be attached.)

3-TARBEYAH AT THE REGIONAL LEVEL

We shall hold one Regional TARBEYAH Camp in each region. TARBEYAH Department will develop the program and arrange the camps with the assistance of the Regional Presidents. These programs will be weekend long starting on Friday and ending on Sunday. Attendance of the MGA from the region shall be mandatory. If some MGA wants to be excused, permission from the Regional President is required.

Programs will consist of

a- Uloom of Quran, Hadith, Fiqh, Aqeedah

b- Islamic Jamaah and Movement.

c- Islam in America and contemporary world situation.

d- TAZKEYAH.

Western Region: in San Jose &/or LA

SC Region in Dallas, TX &/or Houston, TX

SE Region in Jacksonville, FL &/or Miami, FL

Mid Atlantic Region in Washington, D.C

NE Region in Philadelphia or NJ

New York City and vicinity- We had one Tarbeyah camp at Muslim Center in March, 2008. We will have another one this year. Insha Allah.

NC Region: This will be held in Detroit, Michigan &/or Chicago, IL

Dates for these camps will be announced shortly after consultation with the regional presidents.

NEIGHBORNET Coordinators Program to be held in Atlanta, GA

4- **TARBAYAH AT THE CENTRAL LEVEL**

We will have following programs at the central level.

a- **LEADERSHIP TRAINING PROGRAM-** This program will be arranged this year in Chicago, IL or Dallas, Tx. Attendance of Shura members, department heads, regional and local presidents is mandatory.

b- **NN Coordinators Program.** This program will be held in Atlanta in Oct.

c- **Program for advanced studies.** This program is still in planning stage. We will coordinate with the ICNA Scholar's Council to come up with a program of advanced Islamic Studies for a long weekend. Syllabus will include Uloom of Quran (Tajweed, Tafseer), Hadith (collection, classification, authenticity, muhadditheen and their work), Uswah Rasool (SAW) and Sahaba (RA). Islamic movement and its challenges, Introduction of Fiqh, various schools, Ikhtelaf in Ummah and how to best resolve it, Comparative religion will also be included in the syllabus.

d- **Group travel to India to study the model of IM and its Tarbeyah and Dawah activities.** Since IM in India is working in a non Muslim majority country very similar to the situation here, we will like to visit them to study and learn from their model.

e- **Invite some leaders of IM from India to visit us here in N America for 2-3 months.** We will request them to visit various units and regions and sit with our members and workers. We will learn from them first hand about the concepts and methodology of IM as practiced in India. Their approaches to Dawah Ilallah and Tazkia will be learned.

e- **Mentoring Program: (This is conditional with the availability of suitable mentors and their willingness to participate)**

We like to initiate a novel approach to Tarbeyah in ICNA We like to start mentoring program. We will select few senior, experienced and learned brothers in ICNA to take few other brothers with them in their Usrah. Their job will be to keep in touch with these brothers. To hold Pal talk classes for these brothers. Moreover, there should be planned group travel to visit other units or regions. Such travels allow development of close brotherly relations and mutual love and unique experience of learning.

f- **Speaker's Forum:** It is very important to develop the speaking skills of our workers. We will invite interested brothers to join this forum. We will hold classes on Pal Talk and have practice workshops to polish the speaking skills.

5- **GUIDELINES FOR TARBAYAH IN RAMADAN.**

Department will send guidelines for special programs in Ramadan.

6- **Preparation of A/V material and posting it on the internet:**

We will seek help from the A/V Department to record all our Tarbeyah programs and then post them on our Tarbeyah site. We will also post our Power Point presentations on WWW.Slideshare.net for our workers benefit.

7- PRINTING MANUALS FOR TARBEYAH WORKSHOPS and OTHER PUBLICATIONS:

Department has prepared various manuals for workshops in our training programs. We will request the senior knowledgeable amongst us to give a final review to these manuals before we can publish these for use by ICNA and its divisions.

8- Monthly Tarbeyah Department meetings:

Our committee will meet on conference call on monthly basis to asses the progress on this plan.

May Allah (SWT) Help and Guide us to fulfill our responsibilities, accept our humble efforts and forgive our mistakes. Amen.

Wassalamu Alaikum Wa Rahmatullah Wa Barakatuhu.

Akhukum Fiddin,

Mohammad Yunus.